

# GRENDON PARISH COUNCIL

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## To members of the Council:

You are hereby summoned to attend a meeting of **Grendon Parish Council** to be held on  
**Monday 11th November 2024 at 7.30pm** in **Grendon Village Hall, Main Road, Grendon, NN7 1JW**  
for the purpose of transacting the following business.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014,  
this meeting may be recorded.

Clerk:  ..... 04.11.2024

## AGENDA

114.24	<b>Public Open Forum.</b> Members of the public and press are invited to address the Council at its Open Forum from 7.30 - 7.45pm.				
115.24	<b>North Northamptonshire Councillor Reports.</b> To receive reports from councillors.				
116.24	<b>To receive and accept apologies and reasons for absence.</b>				
117.24	<b>To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.</b> (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).				
118.24	<b>To receive requests for dispensation.</b> Requests for dispensation must be made to the Proper Officer in writing.				
119.24	<b>To sign the minutes of the council meeting.</b> Held on 14th October 2024.				
120.24	<b>Police Matters - Monthly Crime Report.</b> <b>1. Crime On or near Easton Way - 1 other theft: under investigation</b> August 2024; currently being investigated by the police. <b>2. Crime On or near Chequers Lane - 1 violence and sexual offences</b> August 2024; unable to prosecute the suspect: possible insufficient evidence. <b>3. Crime On or near Manor Court - 3 violence and sexual offences</b> August 2024; currently being investigated by the police.				
121.24	<b>Chair's Report.</b>				
122.24	<b>Finance.</b> <b>i) Income</b> <table border="1" data-bbox="167 1960 1364 2004"><tr><td>31/09/2024</td><td>Natwest Reserve acc interest</td><td>N/A</td></tr></table>	31/09/2024	Natwest Reserve acc interest	N/A	
31/09/2024	Natwest Reserve acc interest	N/A			

**ii) Expenditure**

\*Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.

Date	Payee	Amount inc. VAT	VAT	Payable under power
01/10/2024	Sylvia Tilaks	£1,099.48		Localism Act 2011 ss1-8
07/10/2024	Total Energies	NOT DEBITED		Localism Act 2011 ss1-8
15/10/2024	Grendon Village Hall	£20.00		Localism Act 2011 ss1-8
17/10/2024	SJ MJ Nightingale	£378.00	£63.00	Localism Act 2011 ss1-8
23/10/2024	DD Credit Card	£24.32	£4.05	Localism Act 2011 ss1-8
"	"	£10.00	£1.67	Localism Act 2011 ss1-8
"	"	£3.00		Localism Act 2011 ss1-8
31/10/2024	Total Energies	£11.79	£0.56	Localism Act 2011 ss1-8
31/10/2024	Grendon Village Hall	£40.00		Localism Act 2011 ss1-8
31/10/2024	Unity Trust Bank	£5.40		Localism Act 2011 ss1-8

As of 31.10.24, the balance in the Current Account stands at **£11,402.62** (assuming all cheques presented). The balance in the business premium accounts stands at **£22,604.30** (31.09.24) Earmarked of this - Pathfinder grant **£2,480.40**

**iii) To approve bank reconciliation 31.10.24**

Bank reconciliation	31.10.2024		
Total receipts		£ 18,811.51	
less			
Total payments		£ 13,014.49	
Total receipts less total payments			£ 5,797.02
Plus opening balances as of 31.03.24	Unity	£ 5,771.90	
	Bus prem	£ 22,438.00	£ 28,209.90
			<b>£ 34,006.92</b>
<b>Bank accounts closing balances</b>			
Current AC: Unity Trust		£ 11,402.62	
Business Prem AC: Natwest		£ 22,604.30	
Plus credits not yet showing	None		
Less payments not yet showing	None		
			<b>£ 34,006.92</b>

**iv) Business Savings Account**

To replace the Natwest saver.

1. Nationwide: Business Savings - not currently taking on new business accounts.
2. Tide Bank: Business Instant Access - variable rate; rates from 1 October 2024. 4.33% for new customers until 31.03.2025 reduces to 3.55% AER.
3. Virgin Money: Business Online 120 Day Notice Account. Variable rate 4.59%; 0.50% Below Bank of England Base Rate3.
4. Synergy Bank: Business Saver Easy/Instant Access. 4.00% AER (paid monthly 3.93% gross p.a.).
5. Co-operative: Business Savings Accounts. 95 day - 2.40% gross / 2.42% AER; 35 day - 2.03% gross / 2.04% AER; Instant - 1.53% gross / 1.53% AER.
6. Cambridge Building Society: Council Saver. 2.65% AER gross p.a.

123.24	<b>Flooding - Community Meeting</b> i. To receive updates on the flood response meeting ii. To discuss and resolve the draft flood report	Cllrs Lister & Dow
124.24	<b>Policy reviews</b> i. <b>Subject Access Request Procedure</b> Cllr Nimmo and Griffiths ii. <b>Data Map</b> Cllr Nimmo and Griffiths iii. <b>Internal Controls policy</b> Cllr Herron and Smith iv. <b>Scope and nature of Internal Controls and Internal Audit</b> Cllr Herron and Smith v. <b>Sickness</b> Cllr Lister and Mason vi. <b>Emergency Plan</b> Cllr Dow, Lister and Crabtree	
125.24	<b>Speed Working Party</b> To arrange the initial meeting of the speed working party in November 2024. Members: Cllr Nimmo, Cllr Mason and Cllr Herron with a target of 3 members of the public to join. Council to agree wording and platforms to invite residents to volunteer and invite a school representative to participate. Clerk to provide a list of available grants, SID and VAS prices and suppliers and an outline report on speed reducing options prior to the initial meeting.	
126.24	<b>Grit Bin - Blackmile Lane</b>	Cllr Dow
127.24	<b>Clerks Report</b> To receive updates on: i. <b>Kissing Gates</b> Quote received from Highways contractor of £936.70 + VAT. Clerk has received the landowner details. To discuss and resolve logging the request for an upgrade on Fix My Street. ii. <b>Street Lighting upgrade</b> To receive an update from the Clerk on quotes requested to upgrade the remaining 18 low pressure mercury streetlights to LED. iii. <b>Member Empowerment Fund - Cllr M Griffiths</b> To discuss and resolve the application for the Member Empowerment fund. Available monies: £2,500. The application will need to be made by January 2025. GPC can apply for items seen to be a priority benefit for residents as well as for the purchase of equipment, eg. speeding, kissing gates, playground, flooding. iv. <b>Village communications and updates</b> To discuss and resolve whether a replacement should be purchased for the broken noticeboard on Sweetacre at the same time as moving the situation. To discuss and resolve a feedback letter/mailshot to address village improvement ideas and feedback; allotment advertising; children's/community allotment space; speed working party; information board (Emma Moffat) councillor lead. To agree councillors/volunteers to deliver letters. v. <b>Council meeting remote attendance update.</b> The government will be introducing remote meeting attendance and voting next year. To discuss and resolve if the council should advertise the consultation, open until 19.12.24, to villagers. vi. <b>Overgrown hedge, Main Road, adjacent to the playing field</b> To receive an update on the Fix My Street Investigation (6273693) transferred to Grounds Maintenance at NNC, reference number: MK635435662. vii. <b>Website</b> Application completed. Free web domain and clerk email for 2 years.	Clerk

	<p>To discuss and resolve whether to set up .gov.uk emails for councillors at an additional cost.</p> <p><b>viii.Clerk holiday</b></p> <p>To discuss and resolve the clerk's Christmas holiday (23.12.24 to 06.01.25) and January meeting date moving to Monday 20th January.</p>	
<b>128.24</b>	<p><b>Correspondence</b></p> <p><b>Joint letter to Highways</b></p> <p>To discuss and resolve next steps following receipt of joint response from Adele Wylie, Jason Smithers and Cllr Matthew Binley.</p> <p>Grendon and Earls Barton clerks to meet to discuss Council responses and agree joint actions.</p>	Clerk
<b>129.24</b>	<p><b>Planning</b></p> <p><b>Applications Received</b></p> <p><a href="https://publicaccess.wellingborough.gov.uk/online-applications/">https://publicaccess.wellingborough.gov.uk/online-applications/</a></p> <p><b>i. NW/23/00360/FUL BESS Development at Grendon Lakes</b></p> <p>Update on noise report and draft response.</p> <p><b>ii. NW/24/00511/FUL; 25 Main Road Grendon Northampton NN7 1JW</b></p> <p>Remove rear cloakroom external door and replace with wood casement window and stone underneath. Dated 29 October 2024</p> <p><b>ii. Greenhill Solar Farm Statutory Consultation - Stage 2 under the Planning Act 2008</b></p> <p>To discuss and resolve next steps to formulate draft feedback for resolution at council meeting on 09.12.24.</p> <ul style="list-style-type: none"> <li>● Grendon consultation event Monday 18th November 2pm - 7pm.</li> <li>● Webinars: Wednesday 20.11.24, 6-7pm and Tuesday 26.11.24, 6-7pm</li> <li>● Consultation materials available via <a href="https://greenhillsolar.co.uk/#documents">https://greenhillsolar.co.uk/#documents</a></li> <li>● The comments received during the consultation will help them inform their detailed project design before they submit their application to the Planning Inspectorate.</li> <li>● The PEIR and technical/non technical summaries available from 07.11.24.</li> <li>● Responses to be sent by email to <a href="mailto:info@greenhillsolar.co.uk">info@greenhillsolar.co.uk</a>, online at <a href="http://www.greenhillsolar.co.uk">www.greenhillsolar.co.uk</a> or by hardcopy to FREEPOST GREENHILL SOLAR FARM.</li> </ul> <p>Stop Greenhill Solar information morning 09.11.24 10am-12.30pm, presentation 11am.</p>	
<b>130.24</b>	<p><b>Playing Field update.</b></p> <p>i. To receive completed risk assessments.</p> <p>ii. To discuss and resolve on actions to counteract the wet pour gap.</p> <p>iii. Replacement of landing pad due to take place week commencing 09.12.2024.</p>	Cllr Howell
<b>131.24</b>	<p><b>Pocket Park update – including risk assessments</b></p> <p>i. To receive completed risk assessments.</p> <p>ii. To approve updated risk assessment to include flood risk.</p> <p>iii. To receive an update on the removal of the dead tree.</p>	Cllrs Nimmo, Lister and Dow
<b>132.24</b>	<p><b>Allotments update</b></p> <p>i. To receive the update on the working party day, hedge cut back and hogweed removal.</p> <p>ii. To receive the update on the resizing of the plots.</p> <p>To request volunteers to help measure the size of the plots.</p> <p>iii. To discuss and resolve the tenancy agreement for plot 5 in relation to the concrete foundation for a large greenhouse as a permanent feature.</p>	Cllr Smith  Clerk  Clerk
<b>133.24</b>	<p><b>Councillor ideas</b></p> <p>To discuss and resolve a training plan for councillors.</p>	GPC
<b>134.24</b>	<p><b>Items for information or next agenda</b></p> <p>Please provide any items for addition to the next agenda by 28.11.2024.</p>	GPC

135.24

**The date of next meeting**

9<sup>th</sup> December 2024